

**Appendix C****Supplementary Information Form**

<b>Part 1</b>	<b>The Purpose of this Supplementary Information Form</b>	
	<p>This form <u>must be completed</u> if a parent wishes to provide <u>supplementary information</u> in order to confirm that his/her child satisfies criterion 3 or 6 of the oversubscription criteria applying for St Aldhelm's VA Church Primary School.</p> <p>In the event that there are more admission applications received than places available within the required year group (oversubscription), it will be necessary for the Admission Authority to rank every application according to the oversubscription criteria published in section 4.2 of the school's Admission Arrangements. This will determine a priority for the offer of available places.</p>	
<b>Part 2</b>	<b>Completing this Supplementary Information Form</b>	
	<p>The oversubscription criteria, which require qualifying evidence are set out on page two of this Supplementary Information Form (Part 6). A child will only be prioritised against a particular criterion if a completed Supplementary Information Form is submitted in conjunction with the application and in accordance with the procedure set out below in section 3.</p> <p>The required evidence must be provided to back up this claim.</p>	
<b>Part 3</b>	<b>Submitting this Supplementary Information Form</b>	
	<ul style="list-style-type: none"> <li>For admission applications made as part of the 'normal' admissions round, which is coordinated by the home local authority (starting school in September 2023): The <u>admission application form</u> must be submitted to the home local authority by 23:59 hours on <b>15 January 2023</b> and this Supplementary Information Form must be submitted <u>directly to the School</u> by the same date</li> <li>For applications in connection with a place required in any year group during the school year (in-year admission process) the Supplementary Information Form must be submitted directly to the School <u>with the admission application form</u>.</li> </ul> <p>St Aldhelm's VA Church Primary School, Chelynch Park, Doultong, Shepton Mallet, Somerset BA4 4PL</p>	
<b>Part 4</b>	<b>Declaration</b>	
	<p>I confirm that the child named in Part 5 of this Supplementary Information Form satisfies the indicated criterion/criteria. I understand that any offer of a school place may be withdrawn where this claim is found to be misleading or false and that by signing this declaration, I grant the Admission Authority permission to seek further confirmation where it is deemed necessary to do so.</p>	
<b>Applicant to print his/her name below and sign below</b>		<b>Date</b>

<b>Part 5</b>	<b>The Child who is the subject of this Supplementary Information</b>		
	<b>Last Name</b>	<b>First name</b>	<b>Middle Name</b>
	<b>Date of Birth: dd/mm/yyyy</b>		
	<b>Home address</b>		

<b>Part 6</b>	<b>The oversubscription Criterion</b>	<b>Tick if applicable</b>
<b>Criterion 1</b>	Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted, child arrangements, or special guardianship order. A looked after child is a child who, at the time of application, is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22 (1) of the Children Act 1989 applies)	
<b>The required evidence to be attached to this Supplementary Information Form:</b> Written confirmation issued by a local authority that the child is officially in the care of that authority at the time of application, or a copy of an adoption certificate, or qualifying order issued by the local authority previously responsible for the child		

<b>Criterion 3</b>	Children living within the parishes of Doultling and Cranmore or with a confirmed move to an address within these parishes who, at the time of application, are eligible to receive a Pupil Premium or Service Premium	
<b>The required evidence to be attached to this Supplementary Information Form:</b> A copy of the Local Authority statement of entitlement or other official authorising letter		

<b>6</b>	Children who themselves, or whose parent, attends a service of worship at St Aldhelm's Church, Doultling or St Bartholomew's Church, Cranmore at least once per month and have done so for the twelve months prior to submitting the admission application. <i>'In the event that during the period specified for attendance at worship the church, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship'.</i>	
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**Declaration by the Vicar, Priest or Church official to confirm that the child named on this SIF, or his/her parent, fully satisfies the requirements of criterion 6**

I have consulted the Church leadership team and can confirm that

..... (enter the qualifying child or parent's name)

attends ..... Church or place of worship and has done so for at least once per month for the last twelve months

Signed.....

Print Name.....

Position.....

Date.....

Telephone/email contact

details:.....